

Sierra-Tuolumne Kennel Club, Inc.
Board of Directors Meeting
Monday April 11, 2005
Start time 6:06 p.m.

The meeting of the Board of Officers and Directors of the Sierra-Tuolumne Kennel Club was held at the home of Fred and Pat Helmbold. Board Members present were as follows:

Fred Helmbold, President; Cherie Gessford, Vice President; Linda Grant, Secretary; Carol Frazier, Treasurer; Pat Helmbold and Pat Barnes, Board Members.

Board Members Rebekah Mastro and Louis Mastro were absent. There were no guests present.

Items for Discussion:

1. Report on Obedience Classes – Carol: The Club made a profit of approximately \$1,000 on the winter classes, after paying all instructors' fees, graduation party, building rental, etc. The trend looks to repeat with this session.
2. Class compensation for Instructors – Carol: The Policy Manual states a "1 for 1" class compensation for instructors, and that free class credits will be used within one year under the Honor system. Linda has prepared a spreadsheet showing the credits and used credits for all instructors starting from January 2005 classes. After much discussion, it was decided to discuss this compensation policy at the next scheduled Board Meeting under the Policy Manual revisions.
3. Club Inventory – Carol: A printout provided by the Galka's has items that were purchased several years ago and have either disappeared or been replaced. Discussion ensued regarding what we needed to have in the inventory listing for our assets, and what we need an inventory listing for as Club property listing. The Auditor has suggested a \$500 minimum for recordkeeping of all asset items. This does not cover items which are Club property, such as books, computer programs, laminators, printers. Carol and Cherie will do a physical inventory of the shed, and the two trailers to determine what is considered Asset Property and Inventory Property.
4. Issues with the Policy Manual – Carol: Her concern was the lack of guidance in the policy manual regarding the Nominating Committee's selection of people for vacant positions on the board. There was discussion regarding the Club's jurisdiction (Tuolumne and Calaveras Counties), and Fred has contacted AKC and we will no longer need an Associate category for membership. It was determined that a Board Meeting will be set for May 2nd at 5:30 p.m. at the Helmbold home to discuss items pertaining to the Policy Manual. The General Membership will be notified of this meeting at the next General Membership meeting and asked if they have any concerns they wish addressed.

5. Profit and Loss Statement/Year End Statement – Carol: Carol has found a discrepancy in the balancing of the checkbook statements and has checked all records. At the present time, her computer is in for repair and she is unable to further pursue it, but once the computer is back working, she will enter the 2004 data and see if she can locate the error. It is possible the error is mathematical error, or missing ledger entries. If the error is not corrected, this will skew our Year End Statement accordingly.
6. Big Show Dinner – Bruce: Bruce contacted the East Sonora Conference Center for prices and menu items for the Big Show Judges' Dinner. They faxed a price list, which was not within our budget. It was M/S/P by Cherie/Carol to have the Peppery Feast at the Peppery for the Big Show. Fred will book the date with the Peppery and contact Carrie.
7. Update on Humane Society Field for Agility Classes, etc – Fred: A letter had previously been faxed by Linda to the HS for their Board Meeting. The HS Board required more specific information, such as days, size, parking, etc. A secondary letter was presented to the STKC Board for final edit and approval, and it will be sent off to the HS by Fred. Bruce requested that we have a written response back from the HS on approval or denial.
8. Update on NADAC/ASCA Trial – Linda: FunPaws ASC, which is the ASCA sanctioning portion of our trial, was late in renewing their Affiliation status with ASCA. I was assured that the paperwork had been sent to ASCA last week. Upon calling ASCA this mid-morning (2 hour time difference), I was notified that FunPaws ASC is still not a renewing Affiliate. This means that we cannot publish/mail out our Premium List for this trial. I will contact ASCA again on Tuesday, April 12, 2005 and if the paperwork has not been received, contact FunPaws ASC directly.
9. Update on AKC Agility Trial – Linda: Paperwork has been received from AKC indicating that they have moved our dates, our location and we are approved pending the Judge, and her assignments. An email has been sent to AKC indicating this and word has not been received back. Once that is approved, we can move forward with Premium List finalization.
10. Update on AKC Big Show – Linda/et al: Vendors have been notified and we have one signed up. Also, the professional handlers have been approached and word is being spread in the conformation and rally areas that our show dates are firm and we are going on with the show. We are getting great feedback on this. We also had some discussion on how the judging schedule will work. It was requested that Fred contact Carrie, and ensure that she make a report at the next General Membership meeting.

New Business:

1. Copier – Bruce: We have been notified that we cannot request a termination of the lease until 60 days before the lease end date. Carol found the lease paperwork which indicates a different date as the lease end date, than what was verbally told to Bruce. Plans are to get a purchased unit in and working prior to the lease end date, and use the crating material to pack and ship the old unit back.

2. STKC Stickers – Linda: The Club stickers which we have been using to put on the outside of the obedience packets have been used up. I got some prices from the business that did them originally and the price has increased enough, that we will see if we can get additional bids from other places. Bruce and/or Linda will pursue. It was M/S/P by Linda/Carol to get the stickers at the best price possible.

Next Meeting: The next meeting of the Board of Directors has been set for Monday, May 2nd, at 5:30 p.m. to discuss the possible revisions/updates to the Policy Manual. This meeting will be open to any Member in good standing and will be held at the home of the Helmbold's.

Meeting adjourned to Pizza at 8:25 p.m.

Respectfully submitted,

Linda J. Grant
Club Secretary